

AGENDA

Meeting: Overview & Scrutiny Organisation and Resources Select Committee
Place: Council Chamber, Bradley Road, Trowbridge
Date: Thursday 5 April 2012
Time: 10.30 am

Please direct any enquiries on this Agenda to Sharon Smith, of Democratic Services, County Hall, Trowbridge, direct line (01225) 718378 or email sharonl.smith@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

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Membership:

Cllr Trevor Carbin
Cllr Nigel Carter
Cllr Tony Deane
Cllr Christopher Devine
Cllr Peter Doyle
Cllr Charles Howard
Cllr Jacqui Lay

Cllr Christopher Newbury
Cllr Mark Packard
Cllr Bill Roberts
Cllr Ricky Rogers
Cllr Judy Rooke
Cllr Jonathon Seed

Substitutes:

Cllr Desna Allen
Cllr Chuck Berry
Cllr Rosemary Brown
Cllr Jane Burton
Cllr Ernie Clark
Cllr Mary Douglas

Cllr Nick Fogg
Cllr Russell Hawker
Cllr Jon Hubbard
Cllr Jeffrey Ody
Cllr Pip Ridout

PART I

Items to be considered whilst the meeting is open to the public

1. **Election of Chairman**

To elect a Chairman for the remainder of the municipal year, following the resignation from the Committee of the appointed Chairman, Cllr Jeff Osborn.

2. **Apologies and Substitutions**

3. **Minutes of the Previous Meeting** (*Pages 1 - 18*)

To approve as a correct record and sign the minutes of the last meeting of the Overview and Scrutiny Management and Resources Select Committee held on 18 January 2012 and extraordinary meeting held on 30 January 2012.

4. **Declarations of Interest**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcement**

6. **Public Participation and Councillors Questions**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than **5pm on Thursday 29 March 2012**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

7. **Budget Monitoring** *(Pages 19 - 30)*

To consider the relevant extracts of the bi-monthly budget monitoring report submitted to Cabinet on 15 February 2012.

To note that Full Council on 28 February 2012 set the Budget for 2012-13. Monitoring report will start in July 2012. The outturn position for 2011-12 should be available in June.

8. **The Role of the Council as a provider and/or Commissioner of services**

At the last meeting the Committee resolved to include a policy paper on the role of the Council as a provider and / or commissioner of services including the current traded services in Education, in the forward work plan of the Committee. This arose from discussion on the income budget line for traded services in the previous monitoring report.

Members will also recall that at Full Council on 28 February 2012 consideration was given to an amendment on the budget by Councillor Jon Hubbard to increase investment in services offered to neighbouring authorities. Although not supported at this time, the Leader of the Council proposed that a scrutiny task group be set up to look at this in more detail and report back with recommendations to Cabinet. This proposal is being reported to the Children's Services Select Committee on 29 March 2012. They are also being made aware of this Committee's request for a future policy paper on traded services.

The Service Director Business Services is working with the Director of Finance and the Service Director Schools and Learning to explore the full costs and implications of traded services to schools and other bodies. This is a complex issue and links to the fees and charges set by the council which underpin the costs that are charge for traded services.

A report is being prepared on Schools Improvement Trading and whether the authority should trade more widely. There is currently a project across a number of SW LAs assessing the potential for further trading. This will inform the report to the Children's Services Select Committee.

The wider issue of traded services is being picked as part of the Fees and Charges Project Initiation Document that will consider all the options, the data and the way forward. This report will come to Organisation & Resources Select Committee in September.

The Committee is asked to consider the initial response to its request and any decision of the Children's Services Select Committee from its meeting on 29 March 2012.

9. **Agency and Contract Staff Update - Comensura** *(Pages 31 - 32)*

The Committee received a report at its meeting in March 2011 on the consultancy/agency staff contract with Comensura. At conclusion of its

discussion, the Committee asked for an annual report on delivery of the contract.

An update report, which provides progress and performance, is now provided for consideration.

The Committee is also advised that the issue of Council staff paid through private companies was raised as a formal question at last Full Council.

10. **Corporate Management Restructure**

A report on the new corporate leadership and management arrangements was discussed at the last meeting. The Committee asked to receive regular progress report.

A number of changes at Service Director level are proposed and out for consultation. More details on the proposals and latest position will be reported at the meeting.

11. **Task Group Updates** *(Pages 33 - 36)*

To receive updates from the current Task Groups.

12. **Scrutiny Representation on Project Boards** *(Pages 37 - 38)*

To receive any updates from Project Board representatives.

Cllr Ricky Rogers – Staff Management
Cllr Pip Ridout – Revenue and Benefit (attached)
Cllr George Jeans – Wiltshire Online

13. **Forward Work Programme** *(Pages 39 - 40)*

A copy of the draft Forward Work Programme is attached for consideration.

14. **Date of next Meeting**

14 June 2012

15. **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

NONE